

IDAHO STATE LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS

May 1-2, 2001

Vice-Chairman Jackson called the meeting to order at 9:04a.m. Board members present are: Dawna Jackson, M.Coun., Jun Shiosaki, Bobbie Birdsall, Ph.D., Eric Jones, Ph.D. and Roberta Crockett, M.A.. Absent/Excused was Richard Craig, Ed.D. Bureau staff present included: Budd Hetrick, Deputy Bureau Chief, John Kersey, Chief Investigator, Roger Hales, Administrative Attorney, Kirsten Wallace, Prosecuting Attorney and Janice Wiedrick, Secretary.

The new Board members were welcomed to the Board. All Board members gave a brief description of themselves to get acquainted.

Jun Shiosaki moved to approve the minutes of February 6-7, 2001 as read. Dr. Birdsall seconded the motion, motion carried. Jun Shiosaki moved to approve the minutes of March 6, 2001 conference call. Dr. Birdsall seconded the motion, motion carried.

Discussion was held on when and why executive sessions are called. The complaint process was explained to the new Board members.

Jun Shiosaki moved to go into executive session for discussion of potential litigation. Dr. Birdsall seconded the motion, motion carried.

Roberta Crockett moved to come out of the executive session. Jun Shiosaki seconded the motion, motion carried.

Roberta Crockett moved to accept the stipulation for COU L6A 02B 99 003 with the modifications of: 1. Three graduate credits in ethics on a transcript and 2. Suspension extended to nine months. Dr. Birdsall seconded the motion, motion carried.

Dr. Birdsall moved to go into executive session for discussion of possible litigation. Jun Shiosaki seconded the motion, motion carried.

Jun Shiosaki moved to come out of executive session. Dr. Jones seconded the motion, motion carried.

COU S3 01 00 001 Dr. Jones moved to accept the recommendation presented by Kirsten Wallace. Jun Shiosaki seconded the motion, motion carried.

COU P4 P2A 00 010 Dr. Birdsall moved to accept the recommendation presented by Kirsten Wallace. Dr. Jones seconded the motion, motion carried.

Dawna Jackson volunteered to be the pro-review person on the Board.

The new Board members were encouraged to attend the NBCC convention in February, the AASCAB meeting in January and the AMFT convention.

REVIEW OF APPLICATIONS

Fourteen applications for Licensed Professional Counselor were approved upon receipt of the \$75.00 original license fee.

Eight applications were approved for Licensed Professional Counselor-Private Practice upon receipt of the \$20 original license fee.

After review of the supervision for COU 06-09-95, the supervisor is to receive a letter of thanks for her participation and request the next quarter letter include the number of hours of supervision and the number of hours of client contact involved.

By consensus, the Board will only review applications that appear to be complete.

Dr. Jones moved to have the date for the July meeting set for July 11-12, 2001 at the Bureau. Roberta Crockett seconded the motion, motion carried.

The meeting recessed at 4p.m. to reconvene at 9a.m. May 2, 2001.

May 2, 2001

Chairman Craig called the meeting to order at 9:04a.m. Board members present included: Richard Craig, Ed.D., Dawna Jackson, M.Coun., Jun Shiosaki, Bobbie Birdsall, Ph.D., Eric Jones, Ph.D. and Roberta Crockett, M.A.. Bureau staff present: Tom Limbaugh, Bureau Chief, Budd Hetrick, Deputy Bureau Chief, Roger Hales, Administrative Attorney and Janice Wiedrick, Secretary.

Tom Limbaugh presented the financial report showing a positive balance of \$73,023.24. Mr. Limbaugh reported that estimates for the new Board members and travel expenses have been appropriated and will be in effect as of July 1, 2001.

The budget request for the fiscal year 2002-2003 was presented to the Board for completion.

Budd Hetrick presented the renewal forms for Board approval. Dawna Jackson moved to accept the changes on the renewal forms and to have a 10% audit of continuing education credits. Jun Shiosaki seconded the motion, motion carried.

LPCP to LPCC

Discussion was held on changing the Licensed Professional Counselor-Private Practice to a Licensed Professional Counselor Clinical designation. Portability is the main issue in making the change. Only Idaho uses the Private Practice designation. The Board is to investigate the possibility on making the change with feedback from third party payers.

NCMHCE

Discussion was held on adding the National Clinical Mental Health Counselor Examination to the requirement for LPCP licensure requirements. Also a portability issue to standardize with other states. Dawna Jackson is to contact Susan Eubanks to get more information on the exam and costs.

ENDORSEMENT RULE

Discussion was held on the endorsement rule that is needed. Points to be included:

1. Licensed 5 years prior to application.
2. No history of criminal conduct and three of the following (within the five year period):
 - a. Document a minimum of 1,000 hours
 - b. No criminal history or sanctions against license
 - c. Teaching a minimum of 3 graduate credits
 - d. Leadership
 - e. Holding a certificate to supervise
 - f. Supervised a minimum of 3 persons for 1 year each
 - g. Maintained liability insurance for 5 years with no claims filed.
 - h. Demonstrate a hardship or extenuating circumstances that prohibited applicant from practicing for a portion of the 5-year period.
 - i. Additional counseling related post graduate degree
 - j. Cause for residency in Idaho
 - k. Evidence of 20 CEU's per year
 - l. Certified by a National Credentialing entity for Professional Counseling, Marriage Family Therapy or Pastoral Counseling.

AMFTRB

Roberta Crockett is to get information on the membership requirements and costs to join the Association of Marriage Family Therapy Regulatory Board.

RULES FOR MARRIAGE FAMILY THERAPY

Roberta Crockett presented some draft Marriage Family Therapy rules for the Board to consider. Ms. Crockett also presented a draft of rules on how Licensed Professional Counselors and the Marriage and Family Therapist members are nominated to the Governor’s office.

Roger Hales is to draft proposed rules for presentation at the June 5, 2001 Board meeting. The June 5, 2001 meeting is for working on the proposed rules.

The Board was given a task to define intern before the July meeting, so that a rule can be drafted for internship.

BOARD BUSINESS FILE

A letter from Steve Boling requesting special examination circumstances. The special accommodations are to be made.

A letter from Cynthia Darby requesting an extension of the Conditional Counselor license past the December 31, 2001 date. Request denied based upon no ability to extend the CPC license by law.

A letter from Robert Stahn requesting a waiver of supervised hours for the Licensed Professional Counselor-Private Practice license. Denied based upon the date of his Licensed Professional Counselor license being February 8, 2000. Rule 225-02 states that after January 1, 1998 the applicant must have 2,000 hours of supervised experience accumulated over a two-year period after licensure.

WALL CERTIFICATES

Discussion was held on the changes needed for wall certificates:

- 1. Name of the Board changed
- 2. More signature lines for Board members
- 3. Changes in color of paper.

Having no further business before them, the meeting adjourned at 4:00p.m.

Richard Craig, Ed.D., Chairman

Dawna Jackson, M.Coun

Roberta Crockett, M.A.

Eric F. Jones, Ph.D.

Bobbie A. Birdsall, Ph.D.

Jun Shiosaki

Thomas E. Limbaugh, Bureau Chief

LPC Licenses issued:

Kim Hilpl, Ph.D.	LPC-1017	5-1-01
Thomas J. Krell, M.S.	LPC-1018	5-9-01
Stephanie A. Schoen-Orr, M.S.	LPC-1019	5-17-01
Richard L. Dykes, M.A.	LPC-1020	5-17-01
Aimee E. Gaedeke, M.A.	LPC-1021	6-04-01
Cynthia Glines, M.A.	LPC-1022	6-04-01
Randall L. Astramovich, Ph.D.	LPC-1023	6-04-01
Russell H. Peterson, M.S.	LPC-1024	7-1-01
Frank E. Shull, M.ED.	LPC-1025	7-1-01
Elwood Lee Wilson	LPC-1026	7-1-01
David Vilas Dixon	LPC-1027	7-1-01
Kipp L. Dana, M.A.	LPC-1028	7-1-01
Kimberly A. O'Connor	LPC-1029	7-1-01
Gina Marie Gridley, M.Ed.	LPC-1030	7-6-01

LPCP licenses issued:

Michelle Lynn Bott-Graham	LPCP-387	5-1-01
Cheryle Jones Andrews	LPCP-388	5-17-01
Jeff A. Jones, M.Coun.	LPCP-389	5-18-01
Debbie Jordan	LPCP-390	5-25-01
Thomas L. Moore	LPCP-391	7-1-01
Deborah Therese Mueller	LPCP-392	7-1-01
Kathlene F. Parsons	LPCP-393	7-1-01
Heidi Joy Wood	LPCP-394	7-1-01
Theodore Jack Clearman	LPCP-395	7-1-01
Joyce E. Carson	LPCP-396	7-6-01